

56h Annual Arts and Crafts Festival

Festival Dates: March 14,15 &16, 2008

Fairhope, Alabama

Food Vendor Information/Requirements

Please read carefully before completing the application.

Application Deadline: January 21, 2008

- Spaces will be available on a first come, first served basis but preference will be given to local non-profit organizations or commercial vendors in partnership with local non-profit organizations.
- Date of receipt and food variety will affect your acceptance into the Festival. The committee will be working to insure a broad selection of food items to attendees. Unusual and/or unique offerings will be given priority.
- You must apply for a specific spot as your first choice and others as your second, third, etc. choice. If you are given a space other than your first choice and it is a lower price, you will receive a refund. (Reminder: Once you are accepted into the Festival, there will be no refunds for any reason.)
- Each Food Court space is 20 ft. along the curb. We will try to provide additional footage if we can do so without detriment to other vendors.
- Only food booths can receive power from the Magnolia Street outlets. Support vehicles will not be able to connect to these sources.
- The utility fees (electrical, water/sewer) must be a separate check made payable to the "City of Fairhope." The booth fee check is payable to "Eastern Shore Chamber of Commerce." Mail both checks to:
Eastern Shore Chamber of Commerce
P. O. Drawer 310
Daphne, AL 36526-0310.

- Ice may be purchased for \$6.00/40 lb. bag at the ice station in the food court.
- In-Show, drinks and pre-packaged foods may be sold from hand-pushed carts, umbrella-type tables and small tents, in a limited number of 10' x 10' spaces. No trailered vehicles will be placed at these locations.
- Water will be supplied in the Food Court to fill holding tanks. (No permanent connections allowed. Hook-up to Fairhope businesses is strictly prohibited.)
- Contaminated water must be disposed of in the conveniently located sewer drains every day.
- Electrical hook-ups, when requested and approved in advance, will be supplied by the City of Fairhope. Make sure that the application accurately states your electrical needs for the Food Court Support, Support Trucks, RV, etc.
- Fresh water hoses must be white. Any other hoses must be non-white.
- Trash must be placed in garbage bags (supplied by you) and sealed to be picked up each evening by the City of Fairhope.
- Vendors bear the responsibility for all set-up and security needs. Neither the Eastern Shore Chamber of Commerce, its representatives, the committee, nor the City of Fairhope will be responsible for loss or damage of any kind.
- Health Permits must be obtained from Baldwin County Health Department (P.O. Drawer 369, Robertsdale, AL 36567) The cost for the permit is \$50. Contact Tammy Brown at (251) 947-3618 no later than three weeks prior to the Festival. For regulations please go to www.adph.org/baldwin.
- The Health Department along with chamber staff and committee will conduct a food handling and policy seminar on Thursday, March 13th at the Nix Center at 1 Bayou Drive in Fairhope. Attendance is mandatory.
- Parking of support vehicles on the Library lot will be assigned based on special needs.

Eastern Shore Chamber of Commerce
P. O. Drawer 310
Daphne, Alabama 36526-0310

Deadline: January 21, 2008

**56th Annual Arts and Crafts Festival
Food Vendor Application**

Name of Organization _____
(partnership agreements must be on non-profit letterhead)

Commercial Information _____

Vendor Name _____

Contact Person _____

Mailing Address _____

City _____ State _____ Zip _____

Home Phone _____ Cell Phone _____

Work Phone _____ Fax _____

E-Mail: _____

Signature: _____

A Completed Application Consists Of

1. All blank spaces have been filled in and all information is correct.
 2. (1) self-addressed stamped envelope
 3. Photograph of Food Booth
 4. Check for Utilities (electrical, water, sewer) payable to: **City of Fairhope.**
 5. Separate Check for Booth Fees payable to: **Eastern Shore Chamber of Commerce.**
 6. Proof of Insurance
 7. **New Regulations:** 5lb ABC and 2.5 gal K fire extinguishers required
- No application will be considered until all of the above have been met. Incomplete applications will be returned.**

Mail Application to: Eastern Shore Chamber of Commerce
P.O. Drawer 310
Daphne, AL 36526-0310

Applying For: _____ Food Court _____ In-Show

Food Court Applicants

Length Needed Along Curb _____ ft.
(be exact, include tongue)

Width needed from curb out - 10 ft. MAX. " _____ ft."

of 110 volt outlets _____ amps/outlet _____ \$75/outlet

of 220 volt outlets _____ amps/outlet _____ \$100/outlet

Electrical Fee - Booth**

Off site Electrical Needs-Food Truck, RV, etc. **

** (See above to calculate)

Sewer/Water: \$16

Total City Fees: (payable to: City of Fairhope)

Booth Fee: (see schedule in right column) _____
(payable to: Eastern Shore Chamber of Commerce)

In-Show Applicants

Number of booths requested _____

Total In-Show Booth Fees _____

(see In-Show Vendors Fees)

(payable to: Eastern Shore Chamber of Commerce)

PLEASE NOTE:

*Please attach a typed list of ALL food items you plan to serve at the festival.

*The Arts and Crafts Festival Committee reserves the right to approve or deny certain food items to be served at the Festival.

*The Chamber of Commerce Staff and the Arts and Crafts Festival Committee reserves the right to remove a Food Vendor from the show for conduct deemed unacceptable or detrimental to the mission and reputation of the Festival.

Food Court Vendor Fees

Circle the space you want below, and indicate beside it whether it is your 1st or 2nd choice. Maximum of 3 booth spaces per vendor. Your booth location will depend on date of receipt of a **completed application** and variety of food offered. We will inform you of booth location at registration.

Submit the fees based on the amount of your first choice fee. We will refund fees if necessary. If your curb length exceeds 20', add 5% per ft to the fees below. Nonprofit and Nonprofit commercial partnerships are defined below.

Space	Commercial	Partnership	Non-Profit
1	\$2700	\$2700	\$2700
2	\$2700	\$2700	\$2700
3	\$2200	\$2200	\$2200
4	\$2200	\$2200	\$2200
5	\$1600	\$1350	\$1350
6	\$1600	\$1350	\$1000
7	\$1600	\$1350	\$1000
8	\$1600	\$1350	\$ 800
9	\$1200	\$1000	\$ 600
10	\$1200	\$1000	\$ 600
11	\$1200	\$1000	\$ 600
12	\$1200	\$1000	\$ 600
13	\$800	\$650	\$ 400
14	\$800	\$650	\$ 400
15	\$800	\$650	\$ 400
16	\$800	\$650	\$ 400
17	\$650	\$500	\$250
18	\$650	\$500	\$250

In-Show Vendor Fees

(circle your choice)

Commercial Vendor: (Max 4 booths per vendor)

1st or only booth \$500
2nd booth add \$650
3rd booth add \$800
4th booth add \$950

Non-Profit Organization
(with no commercial ties) \$250.00

In-Show Vendors must sell limited pre-packaged food or drinks only, cannot require electricity or water. **All Spaces will be 10'X10'.** Commercial-Nonprofit partnership applications must be submitted by the non-profit organization including request on letterhead and payment made by the non-profit. Application must include commercial vendor information also.

Buffalo Rock/Pepsi will be our Food Court sponsor!

Order all food court beverages through Carmen Lawton with Buffalo Rock. Contact Carmen at: (251) 436-7252