

58th Annual Arts and Crafts Festival

Festival Dates:

March 19, 20 & 21, 2010

Fairhope, Alabama

Food Vendor Information/Requirements

Please read carefully before completing the application.

Application Deadline: January 9, 2010

- You must apply for a specific spot as your first, second and third choice. If you are given a space other than your first choice and it is a lower price, you will receive a refund.
- Acceptance is based upon the receipt of a completed application, monies, a copy of menu and a picture of booth.
- The Committee will decide final placement of vendors in the Food Court based on date of completed application, menu and other factors. Consideration will be given to returning vendors who have a history of compliance with the Arts & Crafts Festival.
- Each Food Court space is 20 ft. along the curb. We will try to provide additional footage at an extra charge if we can do so without detriment to other vendors. Only food booths can receive power from the Magnolia Street outlets. Support vehicles will not be able to connect to these sources.
- All commercial food vendors are required to possess a valid Baldwin County/State of Alabama business License. This license may be obtained by contacting:
Baldwin County License Inspector
(251)990-4620.
- **The utility fees (electrical, water/sewer) must be a separate check made payable to the "City of Fairhope."**
- **Health Department fees must be a separate check and made payable to "Baldwin County Health Department".**
- **The booth fee must be a separate check payable to Eastern Shore Chamber of Commerce.**
Mail checks to:
Eastern Shore Chamber of Commerce
P. O. Drawer 310
Daphne, AL 36526-0310.

- Ice may be purchased at the ice station in the food court in 40 lb. bags.
- In-Show, container drinks and pre-packaged foods may be sold from hand-pushed carts, umbrella-type tables and small tents, in a limited number of 10' x 10' spaces.
No trailered vehicles will be placed at these locations.
- Water will be supplied in the Food Court to fill holding tanks. (No permanent connections allowed. Hook-up to Fairhope businesses is strictly prohibited.)
- Contaminated water must be disposed of in the conveniently located sewer drains every day.
- Electrical hook-ups, when requested and approved **in advance**, will be supplied by the City of Fairhope.
- **Make sure the application accurately states your electrical needs for the Food Court as well as Off-Site needs for on a limited basis Support, Trucks, RV, etc.**
- Off Site parking of support vehicles on the Library lot will be assigned based on special needs.
- Fresh water hoses must be **white**. Any other hoses must be non-white.
- Trash must be placed in garbage bags (supplied by you) and sealed to be picked up each evening by the City of Fairhope.
- Vendors bear the responsibility for all set-up and security needs. Neither the Eastern Shore Chamber of Commerce, its representatives, the committee, nor the City of Fairhope will be responsible for loss or damage of any kind.
- Fire Department regulation require: 5lb ABC and 2.5 gal K fire extinguishers.
- The Arts & Crafts Festival committee reserves the right to approve or deny certain food items to be served at the Festival.
- **Reminder: Once you are accepted into the Festival, there will be no refunds for any reason.**



Eastern Shore Chamber of Commerce
P. O. Drawer 310
Daphne, Alabama 36526-0310

Deadline January 9, 2010

**58th Annual Arts and Crafts Festival
Food Vendor Application**

Name of Organization _____

Commercial Information

Vendor Name _____

Contact Person _____

Mailing Address _____

City _____ State _____ Zip _____

Home Phone _____ Cell Phone _____

Work Phone _____ Fax _____

E-Mail: _____

Signature: _____

A Completed Application Consists Of

1. All blank spaces have been filled in and all information is correct.
2. (1) self-addressed stamped envelope.
3. Photograph of Food Booth.
4. Check for Utilities (electrical, water, sewer) payable to: **City of Fairhope.**
5. Separate check for Health Department fees, payable to **Baldwin County Health Department.**
6. Separate Check for Booth Fees payable to: **Eastern Shore Chamber of Commerce.**
7. Proof of Insurance.
8. Please attach a typed list of all food items you plan to serve at the festival.

No application will be considered until all of the above have been met. Incomplete applications will be returned.

Mail Application to:
Eastern Shore Chamber of Commerce
P.O. Drawer 310
Daphne, AL 36526-0310

Applying For: _____ Food Court _____ In-Show

Food Court Applicants

Length Needed Along Curb _____ ft.
(be exact, include tongue)

Electrical Fee - Booth _____

of 110 volt outlets _____ amps/outlet _____ \$75/outlet

of 220 volt outlets _____ amps/outlet _____ \$100/outlet

Off site Electrical Needs-Food Truck, RV, etc. _____

of 110 volt outlets _____ amps/outlet _____ \$75/outlet

of 220 volt outlets _____ amps/outlet _____ \$100/outlet

Sewer/Water: \$16 _____

Total City Fees: (payable to: City of Fairhope)

Booth Fee: (see schedule in right column) _____

(payable to: Eastern Shore Chamber of Commerce)

In-Show Applicants

Number of booths requested _____

Total In-Show Booth Fees _____

(see In-Show Vendors Fees)

(payable to: Eastern Shore Chamber of Commerce)

PLEASE NOTE:

As a convenience for our food vendors Health Department fees will be collected in a separate check during the application process.

For regulations please go to www.adph.org/baldwin
Baldwin County Health Department
P.O. Drawer 369
Robertsdale, AL 36567
Contact Cathy LaSource at (251) 947-3618

Baldwin County Health Dept. Fee: _____ **\$50.00**

(please submit a separate check payable to Baldwin County Health Department.)

Food Court Vendor Fees

Circle the space you want below, and indicate beside it whether it is your 1st or 2nd choice. Maximum of 3 booth spaces per vendor. The Committee will decide final placement in the Food Court. We will inform you of booth location at registration.

Submit the fees based on the amount of your first choice fee. We will refund fees if necessary. If your curb length exceeds 20', add 5% per ft to the fees below.

Space	Booth	Space	Booth
2	\$2700	1	\$2700
4	\$2200	3	\$2200
6	\$1600	5	\$1600
8	\$1600	7	\$1600
10	\$1250	9	\$1250
12	\$1250	11	\$1250
14	\$1000	13	\$1000
16	\$1000	15	\$1000

In-Show Vendor Fees

(circle your choice)

Commercial Vendor: (Max 4 booths per vendor)

1st or only booth	\$ 500
2nd booth add	\$ 700
3rd booth add	\$ 850
4th booth add	\$1000

In-Show Vendors must sell limited pre-packaged food or container drinks only, cannot require electricity or water.

All Spaces will be 10'X10'.

Non-Profit Organization (with no commercial ties) \$ 300

Buffalo Rock/Pepsi will be our Food Court sponsor!

Order all food court beverages through Carmen Lawton with Buffalo Rock. Contact Carmen at: (251) 436-7252

The Chamber of Commerce and the Arts & Crafts Festival reserves the right to remove a food vendor from the show for conduct deemed unacceptable or detrimental to the mission and reputation of the Festival.